

LINDSEY MARSH DRAINAGE BOARD

Minutes of a Meeting of the Board held at Wellington House, Manby, on Wednesday, 23rd September 2015, at 9.00 a.m.

* Messrs	P.W. Pridgeon (Chairman)	* Cllrs	T. Aldridge
*	G. Billings (Vice-Chairman)	*	D. Andrews
*	W. Cooper		D. Buckley
*	G. Crust		S. Dennis
*	J.L. Dodsworth	*	C. Green
*	T.H. Heys	*	A.J. Howard
*	J.M. Mowbray	*	T.J. Knowles
*	R.H. Needham	*	R.J. Palmer
*	D.R. Tagg		W. Parkinson
*	R.A.D. Unsworth	*	J. Swanson
		*	Mrs P.F. Watson

* *Present*

* Messrs	A. McGill (Chief Executive)
*	D.J. Sisson (Engineer)
	R.P. Mitchell (Director of Operations)
*	S. Thackray (Director of Finance)
*	N. Campling (Works Supervisor)

* *In attendance*

1. APOLOGIES

Apologies for absence were received from Cllrs D. Buckley and W. Parkinson.

The Chairman welcomed Cllr C. Green to his first meeting and stated that a tour of the Board's area would be arranged for him and other new members who were unable to make the tour in July. Cllr Green introduced himself to members.

The Chief Executive reported that the Board's Director of Operations was off work after receiving treatment following a serious illness. Authority was granted to the Chief Executive to approve any additional treatment to assist his early return to work. This was approved and members wished him a speedy recovery.

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2. DECLARATIONS OF INTEREST

Cllr J. Swanson - member of the Planning Committee.

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3. NOTIFICATION OF ITEMS OF ANY OTHER BUSINESS

East Lindsey District Council Briefing.

4. BOARD MINUTES (Pages 1154 to 1168)

RESOLVED

That the minutes of the meeting of the Board held on 17th June 2015 be confirmed as a correct record.

5. MATTERS ARISING

5:1 Minute 17:3, Page 1163 - Byelaw Contravention - Seacroft Railway Drain

The Engineer reported that the spoil had been moved but some remedial works were still required and a notice had been served on the landowner to carry out this work.

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5:2 Minute 19, Page 1163 - Purchase of Land

The Engineer reported that an offer had been made and a decision was awaited.

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6. BOARD MINUTES (Pages 1169 to 1170)

Mr G. Crust presented the minutes and stated that the Staffing and Resources Committee would review the progress of the alterations to ensure that the most economical solution was achieved. The Chairman emphasised that Chief Executive would also be reviewing the various environmental options to reduce the impact of the works.

The Chief Executive confirmed that a detailed structural survey had been undertaken to ensure that the proposed redesign was achievable.

RESOLVED

That the minutes of the meeting of the Board held on 8th July 2015 be confirmed as a correct record.

7. CONSORTIUM COMMITTEE MINUTES

Minute 3 - Pay Award

Mr G. Crust reported that he had attended the recent pay and conditions meeting and the Chairman of the meeting had stated quite clearly to the Unions that the Boards were restricted to a 1% increase in line with other Government bodies.

The Engineer reported that the banding structure for manual employees had also been discussed and this was being reviewed by the Lincolnshire Clerks to ensure that it adequately reflected the current jobs undertaken by the workforce and their qualifications; it had not been amended for some years. The Chief Executive reported that the current structure gave very little opportunity for manual employees to improve their prospects.

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Mr J.L. Dodsworth left the meeting.

8. DRAINAGE RATES AND SPECIAL LEVIES

A total of £1,679,112.49 remained outstanding in respect of drainage rates and special levies at 9th September 2015.

Reminders regarding outstanding drainage rates had been issued on 10th and 31st July 2015 and 12 summonses had since been issued of which nine remained outstanding. The Court hearing had been booked at Boston Magistrates' Court on 5th October 2015.

Cllr R.J. Palmer stated that the Inland Revenue valuations and drainage rates for intensive livestock units were excessive and disproportionate.

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9. FINANCE

The Director of Finance presented the attached report on income and expenditure.

Regarding investment of balances, the Director of Finance explained that there was a limit of £500,000 on the Monmouth account and £750,000 on the Beverley account. Following discussion it was agreed to investigate what long term investment bonds were available with the banks/building societies. In response to Cllr P.F. Watson, the Director of Finance stated that the Board required working balances of £350,000.

In response to Mr P.W. Pridgeon, the Works Supervisor reported that pipes had to be purchased through a supplier rather than direct from the manufacturer. Prices were still obtained to ensure that the Board was getting the best deal and the pipes were purchased through Woldmarsh buying cooperative and in bulk to save on transport costs.

In response to Cllr Mrs P.F. Watson, the Director of Finance reported that the additional £7,000 for pension costs was for ex-employees and was always billed separately.

It was noted that all outstanding Public Works Loan Board borrowing would be paid off by September 2020.

RESOLVED

- (a) That the Board's financial position be noted.
- (b) That the attached schedule of payments over £500 be approved.

10. OPERATIONS REPORT

Desilting work on the Anderby Main Drain and reforming works full details of which are detailed under minute 12:10 were underway. Desilting of the basin at Thorpe Culvert Pumping Station had been undertaken and the silt had been left to dry out before being spread. Spreading of spoil removed from the Tetney Ings Drain had been undertaken.

The summer maintenance programme was now 50% complete and was on target to be completed on budget by the end of October; only a few urban sections which were more labour intensive would remain.

Slip repairs were been undertaken on South Marsh Drain, Welton Beck, Steeping River Soke Dyke North and Old Sutton Main Drain; a total of 180 metres of timber toe piling, 48 metres of culverting, replacement headwall and a rebuilt manhole.

No work had been undertaken for the Environment Agency (EA), however, the Works Supervisor expected to be asked to start weedcutting on the Willoughby High, Woldgrift and Wold Drains shortly. The Chairman felt that it was too late in the year to be starting to cut the main rivers and stated that the Board should be encouraging the EA to start work earlier. The Works Supervisor reported that as well as environmental constraints which prohibited work being undertaken before July, the EA did not pay compensation to go through standing crops. The Chief Executive agreed to discuss this with the EA.

Nine private jobs had been undertaken and recharged. The Works Supervisor emphasised that private works were only undertaken if a machine was in the area and not at the detriment of the Board's works programme.

Height limiters had been fitted to the new Herder flails, Caterpillar and Volvo excavators to enhance safe working under wires.

The Chief Executive reported that a visit to see the new Caterpillar 329E had highlighted a problem with the configuration of the boom; the cost of adjusting this was estimated at £70,000. The Works Supervisor explained that although the overall length of the boom was 15m as specified, the main boom was too long and the dipper arm too short. This meant that the arm would not be able to fold sufficiently; it was a digging rig rather than a river rig. The Chairman stated that the Board had purchased Caterpillar machines in the past and was disappointed that on this occasion the issue had not been noticed prior to manufacture. Operators were going through the paperwork to ascertain exactly what instruction had been given to the manufacturers and a meeting was scheduled with Caterpillar to agree how this could be overcome.

The average rainfall recorded at Manby was 71.3mm in July and 49.6mm in August and at Strubby 67.1mm in July and 56.3mm in August.

RESOLVED

That the Operations report be noted.

11. COMPENSATION

Officers reported on 36 compensation claims totalling £20,028.18 which had been paid in accordance with the Board's approved rates since the last Board meeting.

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12. ASSET RENEWAL AND REFURBISHMENT PROJECTS

12:1 CCTV Asset Surveys and Cleansing 2015/2016 (C15350)

The Engineer reported that three out of five tenders had been received for the above works. These had been adjudicated on the basis of 60% to cost and 40% to Health and Safety and quality.

Officers stated that the contract had been awarded to Andidrain Limited in the sum of £71,365.73 as this offered the best value for money and work was due to commence on 7th September 2015. This was within the approved budget of £85,000.

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12:2 Strategy 2025 Pumping Station Refurbishments (C15300)

(a) Pump Motor Refurbishments

The Engineer reported on the three tenders received for the motor refurbishment works at Thoresby Bridge, Crown Farm, Austen Fen East, Austen Fen West, Fulstow East and Fulstow West Pumping Stations.

The tender adjudication had given equal scores for Health and Safety and quality, however, one tender had conditioned their contract limiting

their liability to less than the amount required in the contract and this risk was unacceptable. Officers had therefore placed the contract with Shoebridge Engineering Limited in the sum of £24,450.

(b) Syphon Breaker Refurbishments

The Engineer reported that the refurbishment works to the syphon breakers at Ingoldmells and Saltfleet Pumping Stations had been issued on a single quote basis to Shoebridge Engineering Limited in the sum of £3,240 each. Work was underway.

All the above works were within the approved budget of £40,630.

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12:3 Boygriff Pumping Station - Replacement of Automatic Weedscreen Cleaner (C15305)

Tenders to replace the automatic weedscreen cleaner at Boygriff Pumping Station were invited from four contractors. Contractors were also invited to submit additional, alternative proposals which utilised either or both of the existing columns and overhead gantry/beam. The LMDB tender was packaged with two weedscreen cleaners for the Isle of Axholme and North Nottinghamshire Water Level Management Board allowing any tender to be accepted individually or as a package, should it prove beneficial to both Boards.

The tender process was conducted in accordance with Financial Regulations and the Board was requested to grant delegated authority to the Chief Executive and Engineer to award the contract on condition that the tender value was within or no more than £5,000 above the approved budget of £80,000.

Officers reported on the tenders received.

RESOLVED

That the Chief Executive and Engineer be granted delegated authority to accept the most technically sound and cost effective tender within the approved budget of £80,000.

12:4 Wildshed Lane, Burgh Le Marsh Phase 1 (C13352)

Work to complete this phase of the scheme involved the reduction in cover over a culvert to increase channel conveyance capacity at high flow. This work was programmed to be undertaken this month by J.E. Spence and Son Limited.

The cost for this element of the works was £805 if the soil was suitable for spreading, however, the culvert backfill material was at present unknown and if deemed unsuitable for spreading, the cost for its disposal would be £4,485. Other outstanding costs included £2,400 retention under the contract due on completion of the maintenance period.

The Engineer expected that all the work would be carried out within the remaining budget of £14,064.

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12:5 Burgh Sluice Flood Wall Raising (C15304)

The Engineer reported that a "pre-planning" enquiry was submitted to the Environment Agency who had indicated that there would be no objection in principle to raising the tidal defence to the level proposed. Consent would be required for the final design. Tenders for a design service contract with consultants was being prepared and there was a budget provision of £100,000 for the works.

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12:5 Church Lane Drain Mablethorpe - Repairs (C15352)

As the above work involved replacing a foul sewer pipe which ran through the Board maintained culvert Anglian Water Services Limited (AW) had been asked to submit a quotation to install a syphonic manhole. The Engineer reported that the quotation submitted by AW was in excess of £30,000 and alternative quotations were therefore being sought. The available budget was £10,000.

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12:7 Mablethorpe Town Lane Drain (C13351)

Officers reported that a full internal inspection of the brick arch tunnel had been carried out and showed no defects in the lining and repair works that were carried out in 2014. The retention under the contract had therefore been released to the contractor, Andidrain, and the final grant claim submitted.

The total cost of the scheme was £423,651 and was 100% Flood Defence Grant in Aid funded.

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12:8 Yarburgh Fen Scheme (C11057)

This work was programmed to commence this month at an estimated cost of £17,000 which included £12,000 for piping work being undertaken by Lincolnshire Drainage and £5,000 for watercourse crossings to be carried out by the Board's Direct Labour Organisation. The available budget was £19,678.

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12:9 Porters Sluice Pumping Station (C07148)

The Environment Agency's (EA) contractors had relinquished control of the site and the Board had re-established operational control of the pumping station. This arrangement was subject to the pumps being overhauled and pipe paintwork issues being sorted and a formal agreement had been entered into with the EA for the Board to arrange for the removal and refurbishment of the pumps on a rechargeable basis. An order had already been placed with Bedford Pumps Ltd for the removal and refurbishment of the first pump as soon as possible. Officers emphasised that the agreement with the EA included provision of temporary pumping equipment on the site whilst the refurbishment was being undertaken.

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12:10 Reforming Works

The Engineer presented the attached Reforming Works Programme. He stated that there had been no major changes to the programme since the last meeting however spoil spreading on completed sections had commenced and works would continue on completion of weedcutting.

It was noted that there continued to be a problem with slips necessitating emergency repair works.

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13. BYELAW APPLICATIONS AND CONTRAVENTIONS

Cllr J. Swanson declared an interest as a member of the Planning Committee.

Addlethorpe North Branch Drain

Application had been made to plant trees and hedging along 220 metres of the left bank of the Board maintained Addlethorpe North Branch Drain at Ingoldmells to provide screening to facilitate the development of the site as a caravan site.

The Board's Operations Department had confirmed that annual maintenance was undertaken from the opposite bank and there was no objection provided that the effected length of the left bank was reformed at the applicant's expense prior to the planting taking place. The applicant had confirmed that the land on the opposite bank was in his ownership and that access would be granted for the Board's machinery in perpetuity. The Engineer therefore recommended that consent be granted.

RESOLVED

That consent be granted to plant trees and hedging along 220 metres of the left bank of Addlethorpe North Branch Drain at national grid reference 55582 69173 in the parish of Ingoldmells subject to:

- (a) All works being carried out to the specification and satisfaction of the Board's Engineer.
- (b) The affected length of the left bank being reformed at the applicant's expense prior to planting taking place.
- (c) The applicant guaranteeing the Board unrestricted access along the right bank of Addlethorpe North Branch Drain through O.S. field number 5400.

14. VIKING INTERCONNECTOR

The Board's officers, along with officers of Witham Fourth District Internal Drainage Board (W4DIDB) and Black Sluice Internal Drainage Board (BSIDB), had met with National Grid (NG) in respect of an onshore cable which was being considered as part of an Electrical Interconnector scheme to connect the UK and Denmark's electrical systems.

The Engineer reported that at this early stage four landfall points within the Board's district had been identified: north of Anderby Creek, south of Anderby Creek, between Chapel St Leonards and Ingoldmells, and north of Skegness. From the landfall point the cable route would travel generally in a south west direction to the NG Connection Point at Bicker Fen. The proposed cable route also travelled through W4DIDB and BSIDB districts.

The scheme would require a temporary construction corridor 15 metres wide in which two 125mm diameter cables would be installed. The permanent cable corridor was proposed to be 1.5 metres wide. NG had confirmed that the possibility of a partnership scheme with the Triton Knoll on shore cable had been discounted due to economic and technical reasons. NG intended to apply for planning permission in early 2017 with construction during 2019 and completion in 2020. The Board's legal advisors (Wilkin Chapman) had also been present at the meeting with NG and would be acting on behalf of the Board in preparation of the Development Order.

The Board's general requirements had been outlined to NG who had also been provided with details of all the Board's infrastructure that could be affected by the scheme.

Mr J.M. Mowbray was concerned about the depth of the cables. The Engineer stated that he would ensure a major separation distance between the bed of the watercourse and the pipe and that directional drilling would be specified where it was necessary to go through a watercourse. He further stated that the Board's Byelaws would apply.

The Engineer agreed to send details of the Board's standard conditions to all council members so that they were aware of what was required when considering applications.

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15. DEEDS OF GRANT - REGISTRATION OF RIGHTS OF ACCESS WITH THE LAND REGISTRY

Following discussion at the last Board meeting regarding the issue of registering the Board's right of access in perpetuity with Land Registry, the Board's Solicitors had advised that a Deed of Grant could be used to secure the Board's access over land in perpetuity. The Engineer explained that a Deed of Grant was used in order to grant utility companies rights over land and whilst the company did not own any benefiting land the right was granted by the land owner for the benefit of the Statutory Undertaking. He stated that the exact terms of the Deed would need to be agreed but would allow the Board a right of way over a certain part of the property in order to carry out works to the watercourse. Notice of the Deed could then be registered at the Land Registry. The cost of preparing and registering such a document would be around £550 plus V.A.T.

The Engineer reported that where the Board had never had access or undertaken work from the opposite bank, such as the application for Sudales Drain discussed at the last meeting, such a document was not considered appropriate. This was agreed.

Cllr R.J. Palmer left the meeting.

The Chairman stated that the Board had powers of entry under the Land Drainage Act to undertake work. The Chief Executive agreed, stating that a Deed of Grant would only be used where there was doubt as to continued access. Mr W. Cooper suggested that the value of such a document to the Board would be that this would show up on a search by any new landowner who may not be aware of the Board's Byelaws.

RESOLVED

That the Engineer prepare a list of instances where a Deed of Grant should be implemented.

16. ENVIRONMENT AGENCY (EA)

The Chief Executive had attended a meeting with Mr L. Strange (Chairman of the Lincolnshire County Council, Flood and Drainage Management Scrutiny Committee) regarding the River Steeping. The Engineer had reviewed the modelling undertaken by the EA but this was now being modified. No further response regarding the River Steeping had been received from the EA for the last two months.

Mr G. Crust reported that there was a problem with badgers in the bank of the watercourse down Rumbold Lane at Wainfleet and the residents were very concerned about the number of holes in the bank and the stability. The Chief Executive stated that the residents should bring this to the attention of the EA.

Regarding other main rivers in the area, the Chief Executive reported that those that the Board would be interested in taking over had been identified.

Mr T.H. Heys stated that the EA had not yet cut the raised banks and that he understood the maintenance work had been further restricted by the need to have two employees on site when working. He would support the Board taking over responsibility for the main rivers within the Board's areas wherever possible.

In response to Mr D.R. Tagg, the Chief Executive reported that he had already met with the local M.P.s in Axholme and Newark and was due to meet with Mrs V. Atkin in the near future.

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17. ENVIRONMENTAL REPORT

17:1 The Eels (England and Wales) Regulations 2009

The Engineer reported that the first meeting of the National Eel Group had been held and ADA was represented at the meeting. A full report was awaited but early indications were that a more pragmatic approach was being adopted following the further directions of DEFRA:

- (a) Within the legislation there is no time limit on implementation of the Eel Regulations. It appears that the Environment Agency had unilaterally implemented dates to correspond with the Water Frame Work Directive epochs for convenience and logical progression.
- (b) The Environment Agency are not spending any money on capital works for eel passage alone and will only undertake capital works in conjunction with required Flood Risk Management programs. This appears to be just like the Dutch approach.
- (c) Where Flood Risk Management works do go ahead and are at priority sites the Environment Agency are not able to spend anything more than an additional 5% on eel related works (unless third party funding is obtained for this purpose).

The Engineer reported that although it had not yet been confirmed, this policy was being adopted when preparing the Board's future capital program.

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17:2 Water Voles - Class Licencing

Officers reported that details of the Class Licence for IDB undertaking water vole displacement were now available. The Class Licence was necessary as Natural England considered displacement as undertaken by watercourse managers was potentially a breach of the Wildlife and Countryside Act 1981. Displacement (the activity of closely and repeatedly mowing a watercourse bank to encourage water voles to relocate to the opposite uncut bank) was undertaken by IDBs prior to reforming a watercourse.

The Class Licence required the initial cutting of vegetation to bare earth to be undertaken during the periods 15th February to 14th April or 15th September to 31st October (inclusive). This was now factored into all the Board's reforming work programmes and, if not completed in this timeframe, the works would be delayed until the next cutting period if water voles were present.

Where both banks were cut, i.e. for the installation of a culvert the maximum length was 150 metres, the aforementioned conditions also applied. It was noted that this also applied to all culverting proposals, if water voles were present. Displacement for culverts over 150 metres would require a special Licence.

The Engineer reported that recording and reporting arrangements were being reviewed, however, it was expected that the Board's existing recording scheme would fulfil most of the Licence requirements for monitoring.

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17:3 Water Voles – Research Project

Recording of water voles during operational work had been undertaken by the Board since 2006 and these records were shared with the Greater Lincolnshire Nature partnership as well as being available nationally via the National Biodiversity Network. The Board's area had been identified as the largest key site for water voles in the UK and the Board's opinions sought on proposals for management measures where water voles were involved.

Incidental sightings of water voles is recorded by the DLO when undertaking the annual cutting programme but how this data relates to the recommended survey techniques was not clear. The Board's Environmental Officer had been approached by a student at Nottingham Trent University who was studying Biodiversity Conservation. These studies included research on water voles, evaluating presence, disturbance and evaluating how the records correlate to the actual population and the Board had been requested to participate in the research. There would be no cost to the Board, the student would survey the Board's watercourses and report the findings back.

RESOLVED

That authority be given to the student from Nottingham Trent University to undertake a survey of water voles in the Board's area.

17:4 North Outmarsh Drain (Minute 14:2, Page 981)

The Engineer reported that diversion of the watercourse had now been completed and the watercourse adopted by the Board as agreed by the Board in

January 2013. The commuted sum had been received from Lincolnshire Wildlife Trust in respect of future maintenance costs.

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17:5 Winthorpe Flood Storage Area

The Engineer reported that one small and two large signs had recently been erected on the Flood Storage Area at a cost of £918; this was within the budget provision of £1,000.

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17:6 Lincolnshire Coastal Grazing Marshes

The final report on the Lincolnshire Coastal Grazing Marshes project which ran from 2011 to 2014 funded in part by a grant of £857,000 from the Heritage Lottery Fund was now available at:

www.lincsmarshes.org.uk/assets/downloads/LCGM-Landscape-Partnership-Scheme-2011-2014.pdf.

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18. DELEGATED MATTERS - PLANNING, BYELAWS AND SUPERVISORY ROLE

18:1 Byelaw Applications

The Engineer reported on the following Byelaw applications that had been dealt with under delegated authority since the last Board meeting:

B029-2015 Diversion of existing riparian watercourse into a new outfall discharging into the Board maintained Brickpit Drain culvert at Southview Leisure Park, national grid reference TF 54754 65162 in the parish of Skegness.

B050-2015 Installation of an underground electricity cable over the Board maintained Wold Drain culvert at national grid reference TF 47224 60690 within the parish of Thorpe St Peter.

B051-2015 Installation of one 160mm diameter land drainage outfall, one 160mm diameter surface water overflow outfall and one 160mm diameter treated foul effluent outfall into the right bank of the Board maintained Mowbrays Drain at national grid references TF 54772 64377, TF 54762 64334 and TF 54593 64263 at Burgh Road in the parish of Skegness.

B056-2015 Installation of temporary scaffold within the channel of the Board maintained Trusthorpe Main Drain at national grid reference TF 51312 83314 in the parishes of Mablethorpe and Sutton.

B058-2015 Construction of a 750mm internal diameter surface water outfall in the right bank of the Board maintained Seacroft Railway Drain at national grid reference TF 55345 62499 in the parish of Skegness.

B062-2015 Installation of a temporary access bridge over the Board maintained South Apple Drain at national grid reference TF 43245 89121 in the parish of Saltfleetby.

B059-2015 Installation of a temporary access bridge over the Board maintained South Apple Drain Branch at national grid reference TF 43109 - 89216 in the parish of Saltfleetby.

B066-2015 Removal of an existing outbuilding and the construction of an extension to Saddles Cottage within eight metres of the Board maintained Scarsbridge Sewer West at national grid reference TF 48122 86867 in the parish of Theddlethorpe St Helen.

B068-2015 Refurbishment of an existing overhead electricity supply within eight metres of the Board maintained Anderby Main Drain at national grid reference TF 50823 73948 in the parish of Cumberworth.

B069-2015 Installation of 11 land drainage outfalls from O.S. field number 0026 into the left bank of the Board maintained Steeping River Soke Dyke North between national grid references TF 43837 63133 and TF 44037 63079 in the parish of Great Steeping.

B070-2015 Installation of 11 land drainage outfalls from O.S. field number 0026 in the left bank of the Board maintained Hall Farm Drain between national grid references TF 43806 63446 and TF 44015 63465 in the parish of Great Steeping.

B071-2015 Installation of 17 land drainage outfalls from O.S. field numbers 4364 and 4681 in the right bank of the Board maintained Wold Drain between national grid references TF 47472 61536 and TF 47547 61880 in the parish of Thorpe St Peter.

B072-2015 Installation of 24 land drainage outfalls from O.S. field number 2100 in the right bank of the Board maintained Wold Drain between national grid references TF 47238 60760 and TF 47386 61313 in the parish of Thorpe St Peter.

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18:2 Section 23 Applications

The Engineer reported that the following Section 23 consents had been granted under delegated authority since the last meeting:

LMDB/LDC/2015/022 Installation of a 40 linear metre culvert within a riparian watercourse along Walls Lane in the parish of Ingoldmells at national grid reference TF 56298 67292.

LMDB/LDC/2015/027 Culverting of a private watercourse at Willow Dale, Beacon Way in the parish of Skegness at national grid reference TF 54925 65450.

The Engineer further reported that the following Section 23 consents had been dealt with on behalf of the Lead Local Flood Authority since the last Board meeting:

LMDB/LDC/2015/023 Installation of two temporary 900mm diameter plastic culverts on a riparian watercourse to the west of the A16 carriageway in the parish of Elkington at NGR TF 31341 78013. Works in connection with Louth Flood Alleviation Scheme (north site).

LMDB/LDC/2015/024 Installation of two temporary 900mm diameter plastic culverts on a riparian watercourse to the south of the A16 carriageway in the parish of Hallington at national grid reference TF 31495 85791. Works in connection with Louth Flood Alleviation Scheme (south site).

LMDB/LDC/2015/025 Installation of 30 linear metres of culvert within a riparian watercourse along Skegness Road in the parish of Partney at national grid reference TF 41608 68233

LMDB/LDC/2015/026 Installation of a vehicular access culvert within a riparian watercourse along Meadow Lane in the parish of North Cockerington at national grid reference TF 37306 90617.

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18:3 Planning Applications

Officers had consulted on 60 planning applications since the last Board meeting. Objections had been made to two of these:

N145/01065/15 Erection of two houses at Saltfleetby - the plans did not clearly show the location of the culvert and revised plans were requested.

N158/00862/15 Erection of wind turbine at South Cockerington - the positioning of the access track did not comply with the Board's byelaws but this had since been moved and the objection lifted.

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19. HEALTH AND SAFETY

19:1 Legislation

There was no new or amended legislation that would affect the Board.

19:2 Incidents

The Chief Executive reported on minor health and safety incidents across the Consortium since the last Board meeting; no major injuries were reported.

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19:3 Training

The Chief Executive reported that each of the three Boards had a safety representative nominated by the workforce who served on the Health and Safety Committee together with the Supervisors. Training had been arranged for all members of the Committee to ensure that they are aware of their roles and responsibilities with regard to health and safety.

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19:4 Appointment of Health and Safety Officer

The Chief Executive reported that Health and Safety was an important part of the Board's operations and due to the absence of the Director of Operations a part-time Health and Safety Officer would be appointed to ensure that the Boards remained up to date and compliant and to continue with the implementation of the new Health and Safety Policy and Procedures across the Consortium.

Mr D.R. Tagg welcomed the health and safety proposals but emphasised that they must be reasonable and still enable us to get on with the job. The Chief Executive stated that having the correct procedures in place would allow the work to be done but keep the employees safe.

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20. STAFFING

The Chief Executive reported that the Board's Asset Manager (M&E) had resigned earlier in the year and a review of staffing would be undertaken before a replacement was sought. Officers confirmed that the M&E post was considered essential and should be made a full time permanent position. It was however noted that the ongoing review of existing staff had highlighted that it would be beneficial to redefine the role along with current responsibilities held in other posts to encourage staff development and also to enable an additional junior member of staff to be employed.

RESOLVED

- (a) That the Asset Manager post be reviewed and made a full time permanent position.
- (b) That existing staffing arrangements be reviewed to enable staff development.
- (c) That an additional junior member of staff be employed.
- (d) All the above to be undertaken with no additional cost to the overall staffing budget.

21. ANY OTHER BUSINESS

Cllr T. Knowles reported requested Officers give a short presentation on Internal Drainage Boards to the East Lindsey District Council Flood Alleviation Scrutiny Committee. He agreed to forward details to Officers.

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CHAIRMAN