

LINDSEY MARSH DRAINAGE BOARD

JOB DESCRIPTION

<i>Job Title:</i>	Graduate Engineer
<i>Grade:</i>	4
<i>Qualifications/Experience:</i>	Approved qualification in Civil Engineering or similar discipline, experience in concept and detailed design of multidisciplinary water related engineering refurbishment projects.
<i>Responsible To:</i>	Senior Engineer
<i>Responsible For:</i>	Nil staff

Summary of Duties

Delivery, as a part of a team, of multidisciplinary projects across the Consortium.

Key Responsibilities

1. Engineering including design, specification, documentation and drawings for multidisciplinary engineering projects across the Consortium Boards' areas including asset repair and replacements.
2. Maintain design standards including designer risk assessments.
3. Support in the development and implementation of call off or framework contracts for various specialist activities.
4. Co-ordination with specialist colleagues to ensure technical excellence in projects.
5. Support in the management of investigations, consultations, liaisons and notifications for engineering projects.
6. Support in tender evaluations.
7. Ensure that all record drawings are current, maintain asset database, reflect any changes made during inspections and report on required works or amendments to strategic investment plans.
8. Assist in the prioritisation of all project delivery and in securing Flood Defence Grant in Aid and other partnership funding.
9. Provide drainage related technical advice and support to all Consortium staff, partner organisations and the public as required.
10. Participate in the out of hours Duty Rota as required.
11. Provide out of hours support in flood/heavy rainfall events.
12. Provide guidance, and support and develop the Apprentice role.
13. Any other tasks that you are capable of and might reasonably be expected to carry out.

